

2021 First Sunday Arts Application

Dates: May 2, June 6, July 4, Aug. 1, Sept. 5, Oct. 3, & Nov. 7

Time: 11am-5pm except Nov. which is 11am-4pm

Name of your Business _____

Name _____ Email (required) _____

Address _____ Phone _____

City _____ State _____ Zip _____

Website _____ Please briefly describe the contents of your booth:

Applications without certificate of insurance, payment, & Health dept. permits (if needed) will not be processed.

Exhibited products must be the original work of the artist who must be present at all times. Artists may not replicate images or logos in their work that is copyrighted or trademarked by others (i.e. Sports logos, Disney characters, etc.).

Resellers that have not exhibited in the last 9 months will not be approved.

CIRCLE YES OR NO BELOW

WILL ALL ITEMS YOU HAVE FOR SALE BE MADE BY YOU? YES or NO

WILL ARTIST BE PRESENT? YES or NO

DID YOU EXHIBIT IN THE LAST 3 YEARS AT A FIRST SUNDAY ARTS? YES or NO

FOR RETURNING VENDORS, HAS ANY OF YOUR CONTACT INFORMATION
 CHANGED FROM LAST YEAR (IE. EMAIL, ADDRESS, PHONE)? YES or NO

IF YOU ARE A FIRST TIME VENDOR, HOW DID YOU HEAR ABOUT US? _____

Circle your month(s) in the desired area of the event below	Fee	# of Months	Subtotal
Whitmore Park - tent space/food trucks jewelry spaces full - email to be on wait list Single 10'x10' Space (please circle one or more): Nov tent spaces, food trucks	\$90		
Whitmore Park - table space no electric / jewelry spaces full Single 8'x4' approx. Space (please circle one or more): Nov	\$60		
West Street 3rd block in front of the Graduate Hotel ** no electric / jewelry spaces full Single 10'x4' Space (please circle one or more): Nov table spaces (weighted umbrellas ok but no tents)	\$40		
West Street 2nd block and City Gate Park ** sold out Single 10'x10' Space (please circle one or more): email to be on the waitlist tent spaces	\$120		
West Street 1st block (no food vendors allowed) sold out Single 10'x10' Space (please circle one or more): email to be on the waitlist tent spaces	\$140		
Electric	\$15		
Credit from 2020 cancellations to be used in 2021 (while space is available)			
Total			

**This area is part of the Annapolis Arts District, qualifying artists producing and selling in any Maryland Arts & Entertainment District may qualify for tax credits. See Maryland tax forms 502 and 502AE.

Make checks payable to: Inner West Street Association

Please mail completed application and fees to: Inner West Street Association, PO Box 6295 Annapolis, MD 21401

Applicants may be added to our email database to receive space assignments, news, and vendor opportunities related to the events handled by the Inner West Street Association, Evans Management LLC, and the Annapolis Arts District.

By signing, I agree to the terms stated in both pages in this application. If accepted, I understand that vendor fees are non-refundable.

Signature _____ **Date** _____

First Sunday Arts

Exhibitor Application/Terms 2021

First Sunday Arts and Inner West Street Association Terms and Conditions

By signing the application, you agree to the following:

1. We seek artists and crafters whose work represents the highest quality in design, materials and workmanship. First time vendors need to submit photos with their application. New vendors with re-sell items will not be approved. The event does not provide space to political groups. All vendors must be approved by the IWSA event committee or its designee. IWSA maintains the exclusive right to refuse vendors who, in IWSA's sole discretion, do not meet event standards or adds to an over-represented product category.
2. The selling or promoting of tobacco, CBD or marijuana related items, firearms or illegal products is prohibited.
3. Move in/set up begins at 8:00am. Vendors must unload then remove their vehicles from West and Calvert Streets before setting up their booths. All vehicles must be off the street by 10:30 am.
4. Equipment (tents, weights, tables, chairs, extension cords, etc.) will be supplied by the vendor not the event.
5. **Vendors must secure their tents and/or umbrellas with suitable weights of 40 lbs. per leg minimum.** Vendors failing to use weights on all tent and umbrella legs will be rejected from the show without recourse.
6. Vendor agrees to assume full liability for all injuries/claims resulting from its equipment and for improperly securing its tents, umbrellas and displays from wind and weather hazards. This is a rain or shine event.
7. Due to live performances, we prohibit vendor audio devices. Exceptions can be made, however, for vendors who require audio to sell their products. Please note on the application.
8. The vendor is responsible for the complete removal and disposal of all their material and trash from the event area. (Bring your own trash bags and do not dispose your trash in the city trash cans.) **Food vendors selling for onsite consumption or sampling must provide a trash receptacle for public use.**
9. Parking garages are available next to the event at the vendor's expense. The state parking garage at 19 St. John's Street has free parking. Trailers are strongly discouraged as they do not fit in the parking garages, vehicles with trailers can park at the Navy Stadium for a fee. For parking info visit www.annapolisparking.com
10. **This is a rain/shine event.** If we cancel an event due to severe weather, an email will be sent by 7:30am the day of the event and posted on our website (www.firstsundayarts.com). If we cancel an event. vendors can reschedule on a space available basis within a year. Reschedules are not guaranteed. No refunds.
11. Vendors that need to cancel should send an email notification as soon as possible to firstsundayarts@yahoo.com. No refunds.
12. Vendors that do not show and give no notice or leave early may be banned from all future events with no refunds given.
13. Vendor breakdowns starts at 5:00pm and all vendor spaces must be emptied by 6:30pm unless other notification is given by the First Sunday Staff. Your vehicle can re-enter the street after your space is packed and ready to be loaded or at 5:20pm whichever is later. Failure to vacate spaces by 6:30pm can cause vendor to be banned from all future events with no refunds given.
14. **Proof of Liability Insurance must be submitted with application listing Inner West Street Association (PO Box 6295 Annapolis, MD 21401) and Evans Management LLC (38 City Gate Ln Annapolis, MD 21401) as additional insured.** If you have employees proof of Workman's Compensation Insurance is required when applying.
15. By participating in the First Sunday Arts you are agreeing to indemnify and hold harmless First Sunday Arts Staff, First Sunday Arts Vendors, First Sunday Arts Volunteers, Evans Management LLC, Inner West Street Association, the Inner West Street Association's Board of Directors, officers, volunteers, staff and contractors, First Sunday Arts Sponsors, The City of Annapolis, Anne Arundel County Government, BBT Bank and 35 West LLC from any damages, lawsuits or claims arising out of any injuries or accidents occasioned by your activities.
16. All vendors are required to collect Maryland 6% sales tax and have a Maryland State sales tax ID number. All vendors selling products must post their Sales tax number at the event. Visit: www.marylandtaxes.com
17. **Food vendors must submit a copy of their Anne Arundel County Health Permit when applying.** Food vendors that require a health Department permit must also post the permit at the event. Visit: www.aahealth.org
18. All participants in the First Sunday Arts agree to allow images and audio of their booth, artwork and persons to be used by First Sunday Arts for promotional and marketing purposes.

Signature _____ Date _____

Please sign and date both pages agreeing to the terms and conditions. Keep a copy of each for your records.