2022 FIRST SUNDAY ARTS FESTIVALS Annapolis, Maryland

ARTIST AND ARTISAN

Exhibitor Application

Welcome

The 2022 First Sunday Arts Festivals continue to be operated by the Inner West Street Association (IWSA). Our festivals and events span the entire first block of historic West Street and beyond, and each event welcomes thousands of visitors. Each **First Sunday Arts Festival** features **over 100 artists and artisans**, alongside live music, food vendors, sponsors, and community groups. The festival exhibits a range of high-quality, multi-dimensional, visual works from across our region. Acceptance to the festival is based on the selection committee's assessment of quality of work, appropriateness for the audience, and variety of media.

Criteria

There are various ways to participate. **This form is for exhibitors only**. Only original artwork, photography, handmade jewelry, handmade crafts, creative literary arts, antiques and vintage items are allowed. No commercial/corporate merchandise will be considered. If you are interested in participating but don't fit these criteria, please contact us to discuss sponsorship opportunities at Hello@innerweststreetannapolis.com.

NAME _____

BUSINESS _____

EMAIL _____

WEBSITE _____

PHONE _____

Briefly describe your exhibit items:

2022 Exhibitor Fees

We want to thank our exhibitors for understanding this update, and the anticipated improvements it promises to our shared festival experience.

SELECT LOCATION

❒ **West Street**
TENT / TABLE 10'x10' space **$160**

❒ **Calvert Street**
TENT / TABLE 10'x10' space **$130**

❒ **City Gate Park**
TABLE space 4x8' space **$100**

❒ **Calvert Street**
FOOD TRUCK **$110**

SELECT MONTH(S)

❒May 1
❒June 5
❒July 3
❒Aug 7
❒Sept 4
❒Oct 2
❒Nov 6

SELECT CATEGORY

❒ORIGINAL ART
❒PRINTS/PHOTOS
❒JEWELRY
❒CRAFTS
❒ANTIQUES
❒CLOTHING
❒OTHER

First Sunday Arts Festival • Inner West Street Association
Exhibitor / Vendor 2022 Application – TERMS AND CONDITIONS

By signing this application, you agree to the following:

1. First time vendors need to submit photos with their applications to **FirstSundayArts@yahoo.com**. IWSA maintains the exclusive right to refuse vendors who, at IWSA's sole discretion, do not meet event standards or add to an over-represented product category.
2. The selling or promoting of tobacco, firearms, or illegal products is prohibited.
3. Set-up time is 8:30am. Vendors must unload, then remove their vehicles from West and Calvert Streets before setting up their booths. All vehicles must be off the street by 10:30am.
4. Equipment (tents, weights, tables, chairs, etc.) must be supplied by the vendor.
5. **Vendors must secure their tents and/or umbrellas with suitable weights of a minimum of 40 lbs per leg.** Vendors failing to use weights on all tent and umbrella legs will be rejected from the event without recourse.
6. Vendor agrees to assume full liability for all injuries/ claims resulting from its equipment and for improperly securing tents, umbrellas and displays from wind and weather hazards.
7. Due to live performances, IWSA prohibits vendor audio devices.
8. The Vendor is responsible for the complete removal and disposal of all their material and trash from the event area. Vendors must bring their own trash bags and may not dispose their trash in the city trash cans. **Food Vendors selling for onsite consumption or sampling must provide a trash receptacle for public use.**
9. Parking garages are available next to the event at the vendor's expense. The state parking garage at 19 St. John's Street offers free parking. Trailers are strongly discouraged because they do not fit in the parking garages. For info: www.annapolisparking.com.
10. **This is a rain/shine event.** If the event is cancelled due to severe weather, an email will be sent by 8:00am the day of the event and posted on www.FirstSundayArts.com. If an event is cancelled, vendors can reschedule on a space available basis within the year. Reschedules are not guaranteed. No refunds.
11. Vendors that need to cancel must email notification to FirstSundayArts@yahoo.com. No refunds.
12. Vendors that do not show and give no notice, or leave early, may be banned from all future events. No refunds.
13. Vendor breakdown starts at 5:00pm. All Vendor spaces must be emptied by 6:30pm. Vendor vehicle may re-enter the street after their space is packed and ready to be loaded, or after 5:30pm. Failure to vacate spaces by 6:30 may cause vendor to be banned from all future events, with no refund given.
14. **Proof of Liability Insurance must be submitted with application listing Inner West Street Association P.O. BoX 6295, Annapolis, Md 21401** as additional insured. If vendor has an employee(s) at the event, proof of Workman's Compensation Insurance is also required wihen applying.
15. By participating in the First Sunday Arts Festival you are agreeing to indemnify and hold harmless First Sunday Arts Staff, First Sunday Arts Vendors, First Sunday Arts Volunteers, Inner West Street Association, the Inner West Street Association's Board of Directors, officers, staff and contractors, First Sunday Arts Sponsors, the City of Annapolis, Anne Arundel County Government, BBT Bank and 35 West LLC from any damages, lawsuits or claims arising out of injuries or accidents occasioned by your activities.
16. All Vendors are required to collect Maryland sales tax and have a Maryland State sales tax ID number. All vendors selling products must post their sales tax number at the event. Visit www.marylandtaxes.com.
17. **Food Vendors must submit a copy of their Anne Arundel County Health Permit** when applying. Food vendors that require a Health Department permit must also post the permit at the event. Visit www.aahealth.org.
18. All participants in the First Sunday Arts Festival agree to allow images and audio of their booth, artwork and persons to be used by IWSA for promotional purposes.

SIGNATURE

DATE